



Alabama Shakespeare Festival seeks a Education Coordinator

Alabama Shakespeare Festival (ASF) is currently recruiting for an Education Coordinator. The Education Coordinator will report directly to the Director of Education and Community Engagement. The Education Coordinator is responsible for the development and effectiveness of programming for our K-12 student community. The Education Coordinator communicates and collaborates effectively with school and education community partners to develop and evaluate programming to ensure that it achieves stated educational outcomes tied to the Alabama State Department of Education. Candidates should have one to three years' experience in teaching artistry, curriculum development, and arts administration. As a part of the application process, you will be asked to submit a lesson plan, writing sample, and two references who can speak to your teaching and arts administration experience.

Duties and Responsibilities:

Teaching

- Develop curriculum for playwriting residencies and teach in Montgomery Public Schools
- Collaboratively design workshops and residencies with teachers
- Teach ASF Acting Academy Classes and Camps
- Strengthen, foster and manage communication with current and new school partners
- Develop resources for teachers in Alabama highlighting the resources of ASF
- Serve as an adjudicator for theatre competitions in the region and state, as requested

SchoolFest

- Oversee student experience at SchoolFest student matinees and facilitate post-matinee talkbacks, as needed
- Collaboratively create materials to prepare students for their student matinee experience, including study guides, video guides, social stories, and pre- and post-show lesson plans
- Work closely with Group Sales Manager and Marketing to manage pre- and post-show communication with school partners

Administration

- Track registrations for all ASF programs and process all payments for ASF Acting Academy Classes and Camp registrations on Tessitura
- Design and implement surveys and other processes to track the work and effectiveness of the education department
- Serve as an ambassador for ASF and its educational programs internally, in the community and beyond

Other Duties

- Support Community Engagement experiences at the theatre and in the community
- Manage after-school teen programming including teen events, job shadow opportunities, and other special events at the theatre
- Create and support off-site workshops and events for schools, community centers, and other educational partners



- Other duties as assigned by the Director of Education and Community Engagement

Characteristics and experience vital to this position:

- One to three years of experience as a teaching artist
- Deep understanding of teaching and standards-based curriculum development
- Experience in arts administration at a non-profit theatre is preferred
- Passion and interest for public education in Alabama
- A commitment to access, inclusion and equality for all students
- A college degree, preferably in education, theatre or a related field
- Experience with Adobe Creative Cloud platform and Tessitura is a plus, but is not required
- Ability to work evenings and weekends, as necessary

To Apply:

Please send a cover letter, resume, and the following documents to Alabama Shakespeare Festival:

- A lesson plan: either one that integrates theatre skills into another subject area or a pre-show workshop
 - If you are not the sole author of the lesson plan, please provide a brief explanation of the development process
- A writing sample, either critical or journalistic, that shows your ability to communicate original ideas in a clear way
 - A study guide or dramaturgical article is preferred
- Two references who can speak to your teaching and arts administration experience

Alabama Shakespeare Festival is proud to be an Equal Opportunity Employer. All qualified candidates will receive consideration without regard for age, race, religion, gender, identity, or disability.

Alabama Shakespeare Festival

Founded in 1972, Alabama Shakespeare Festival began as a summer theatre festival in Anniston, Alabama. The theatre moved to Montgomery in the 1980s after philanthropist Wynton "Red" Blount offered to build a new home for the theatre in a 250-acre park. The state-of-the-art performing arts complex, christened the "Carolyn Blount Theatre," represented the largest gift by an individual donor in the history of American theatre (\$21.5 million) at the time. Mr. Blount's gift of the theatre complex set ASF on the path of continuous artistic success and community service.

Carolyn Blount Theatre houses a Festival Stage (seats 792) and Octagon Stage (seats 262), outdoor amphitheater and garden, production shops, rehearsal halls, and administrative offices. More than one million bricks were used to build the complex, which contains more than 100,000 square feet of space. The late Russell Page, famed landscape architect, planned the English-style grounds and lake that surround the building and make up the stunning core of the Wynton M. Blount Cultural Park.

ASF is the largest professional, producing theatre in Alabama and one of the largest Shakespeare festivals in the world. Since the theatre first opened, millions of adults, children, and families have experienced the joy of theatre by attending ASF productions.



Mission and Values

Alabama Shakespeare Festival builds community by engaging, entertaining, and inspiring people with transformative theatrical performances and compelling educational and outreach programs.

As the region's most valued arts leader and community resource, we strive to build upon our reputation for artistic excellence, broaden our reach throughout the state and beyond, and expand public participation and support.

Our core values include **heritage**: producing work that speaks to the richness of human experience and the uniqueness of our region; **excellence**: sustaining a nurturing, supporting, and creative work environment; **community**: serving as a cultural conduit for community interaction; **accessibility**: embracing diversity and opening our doors to everyone in the community; **life-long learning**: providing unique avenues for personal and collective discovery; and **stewardship**: being reliable stewards of the marvelous resources provided to us.

Community

The New York Times recently recognized Montgomery, Alabama, as one of the top 52 places to visit in the United States, citing revitalized neighborhoods, a bustling downtown, and the many museums and historical sites focusing on the evolution of civil rights.

Montgomery is rich in both historic and cultural offerings for residents and visitors alike, including ASF and the Montgomery Museum of Fine Arts located in the Wynton M. Blount Cultural Park. In addition, other local attractions include the recently opened National Memorial for Peace and Justice and Legacy Museum of the Equal Justice Initiative, National Center for the Study of Civil Rights and African American Culture, the Rosa Parks Library and Museum, Freedom Rides Museum, and Alabama Nature Center.

As the state capital of Alabama, the city is populated by many state government agencies along with Maxwell-Gunter Air Force Base, the home of Air University. Montgomery has a vibrant academic community that includes public institutions Alabama State University, Troy University (Montgomery Campus), and Auburn University at Montgomery, as well as private institutions Faulkner University and Huntingdon College. High-tech manufacturing is also part of the diversification of Montgomery's economic base, which includes such international companies as Hyundai Motor Manufacturing Alabama among others.

Montgomery has won several national awards including Best Historic City by *USA Today*, All-America City in 2014 by the National Civic League, "Top City for Job Growth" in 2014 by ziprecruiter.com, and the "happiest city in Alabama." Montgomery has also been recognized nationally for its downtown revitalization and new urbanism projects. It was one of the first cities in the nation to implement Smart Code Zoning.